HOW TO USE YOUR TEMPLATE

These are Powerpoint files saved as a Zip file, so you will need to have Microsoft Powerpoint on your computer to access/edit them, or you can use Google Drive if you don't.

INSTALL FONTS FIRST
Once you have downloaded the files the FIRST THING you'll need to do is install the included fonts onto your computer. If you are not sure how to install a new font on your computer then click **here for Windows users**, and **here for Mac users.**

EDIT THE TEMPLATES
Now you can open them and then add in your own headings, text, and images, even a logo if you want, you can change colours, and fonts, delete things, move things, up to you.

Go nuts. They are yours.

SAVE & SHARE
Then when you are happy with it, and want to share it just save them as a pdf (Save as > PDF). And if you need to know how to add a **downloadable file to your blog posts then click here** and we will step you through it, or if you'd like to use these an **a free Opt-in CLICK HERE**, or if you'd like **to sell them CLICK HERE** for instructions.

And lastly, for those not super fluent in Powerpoint speak, you will probably also want to just quickly brush up on these three simple tasks.

POWERPOINT 101

1 - How to **DUPLICATE SLIDES** (so you can use the same slide template more than once)

2 - How to move items/images **FORWARD AND BACK** (so if you want to put text OVER and image etc..)

3 - How to **INSERT, CROP & SCALE** images (so that they are the exact size & shape you want)

4 - Or even better how to just **REPLACE/CHANGE IMAGES** so they stay the same size/shape and position.